



International Restaurant 2013

Christina Arvanitaki - Restaurant Coordinator



NATO Charity Bazaar

www.natocharitybazaar.org

— ASBL —



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International Restaurant 2013

National Restaurant Coordinator Contact Form

Nation: _____

First name: _____

Surname: _____

Phone/GSM: _____

E-mail (personal): _____

Postal address (husband's office): _____

Phone: (husband's office): _____

Please return the completed form **as soon as possible** and **no later than 8 October 2013** to restaurant@natocharitybazaar.org

If you have any questions, please contact our International Restaurant Coordinator:

- Christina Arvanitaki at restaurant@natocharitybazaar.org or GSM: +32 (0)487 805 636



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International Restaurant 2013

Assistant National Restaurant Coordinator Contact Form

Nation: _____

First name: _____

Surname: _____

Phone/GSM: _____

E-mail (personal): _____

Postal address (husband's office): _____

Phone: (husband's office): _____

Please return the completed form **as soon as possible** and **no later than 8 October 2013** to restaurant@natocharitybazaar.org

If you have any questions, please contact our International Restaurant Coordinator:

- Christina Arvanitaki at restaurant@natocharitybazaar.org or GSM: +32 (0)486 805 636

Please find these 'Forms' on the NCB Website → Members Only Area

DUE DATE - TODAY

Contact Forms 2013



Nations Participating in 2013 International Bazaar Restaurant

Christina Arvanitaki - restaurant@natocharitybazaar.org

1. Azerbaijan
2. Belgium
3. Bosnia and Herzegovina
4. Croatia
5. Czech Republic
6. Denmark
7. Estonia
8. Finland
9. Germany
10. Greece
11. Hungary
12. Italy
13. Latvia
14. Lithuania
15. The Netherlands
16. Norway
17. Portugal
18. Slovakia
19. Spain
20. Turkey
21. United Kingdom



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International Restaurant 2013

Facility/Equipment Request Form

Name of National Restaurant Coordinator: _____

Nation: _____

Will you need facilities for cooking? YES NO

Which of the following pieces of equipment will you need? (please tick)

Oven Microwave Frit Use Grill Stove/Gas

Will you need refrigeration? YES NO

If yes, please specify _____

Will you need electrical outlets? YES NO

If yes, please specify how many _____

Total power required: _____

Overall Length needed for your stand (each service counter is 0.8m long) _____

Number of Tables required for selling Food tickets / Other foods: _____ chairs: _____

On the backside of this form is a list of cooking utensils available for use. Please indicate the items and quantity you will need.

(Note: You are allowed and encouraged to bring your own equipment)

Please return the completed form **as soon as possible** and **no later than 8**

October 2013 to restaurant@natocharitybazaar.org

If you have any questions, please contact our International Restaurant Coordinator:

- Christina Arvanitaki, at restaurant@natocharitybazaar.org or GSM: +32 (0)476 805 636

NATO Charity Bazaar | ASBL: 874.358.592 | Avenue Victor Gilsoul 1 - 1200 Bruxelles - Belgium

Cooking Utensils

Below is a list of cooking utensils available for use from the NATO cafeteria kitchen. Identify the utensils and quantity you will need. Please remember that you are responsible for the equipment. All equipment must be returned by the end of the Bazaar clean and in good condition.

Utensils <i>Utensiles de la cuisine</i>	Quantity <i>Quantité</i>
Pressure cooker / <i>Autocuiseur pour bouillon</i>	
Baking tray <i>Plat au four</i>	
Colander / large sieve <i>Passoire</i>	
Cooking pot for stock or bouillon <i>Casserole</i>	
Stainless steel containers <i>Récipients en acier</i>	
Large serving platters <i>Grands plateaux</i>	
Chafin dishes <i>Casse plats</i>	
Chop baskets/scoops	
Tongs <i>pinces</i>	
Spatulas to stir or toss. <i>Pelle à remuer</i>	
Long handled skimmer <i>Longes écumoirs</i>	
Others	

DUE DATE - TODAY

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Equipment/ Facilities Forms 2013



FACILITY/ EQUIPMENT REQUEST FORM

- **Knives cannot be provided by the restaurant.**
- **It is not certain that we will receive all we have requested as the equipment's and utensils are limited.**

NATO Charity Bazaar

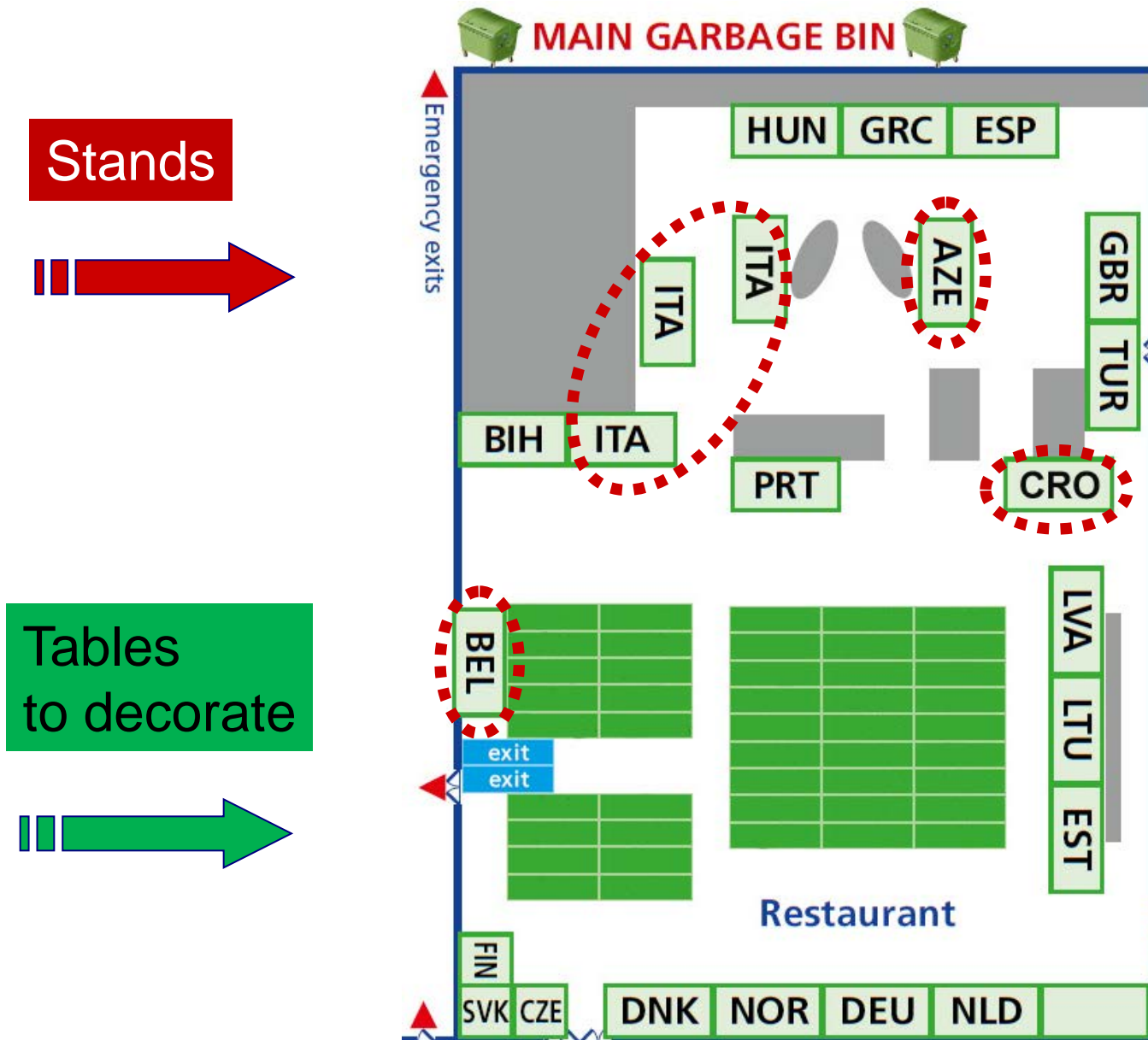


Equipment/Facilities Forms

2010 NCB INTERNATIONAL RESTAURANT FACILITY/EQUIPMENT NEEDS

	Nation	Cooking					Refrigeration	Electrical		Overall Length for stand	No of Tables for stand	No of Chair	Pressure Cooker	Baking Tray	Colander / Large Sieve	Cooking pot for boiler	Stainless Steel Containers	Large Serving Platters	Chafing dishes	Chip Baskets	Tongs	Spatulas to stir or toss	Long handled skimmer	Others	
		Oven	Micro	Frit	Grill	Stove		How many	Total power																
1	Belgium	-	-	-	-	-	20 cakes from <u>Friday</u>	8	8000W	3.6 m	6	3	-	-	-	-	-	-	-	-	-	-	-	-	
2	Croatia	-	-	-	-	-	medium	2	?	8	10	26	-	-	-	-	-	-	-	-	-	-	-		
3	Czech Rep	-	-	-	-	-	-	2	220 v	-	2	2	-	-	-	-	-	-	-	-	-	-	-		
4	Denmark	-	-	-	-	-	Herrings, meat balls, salad	4	220W	2x2 m	-	5	-	-	-	-	2	-	-	-	-	-	-		
5	Estonia	-	-	-	-	-	-	2	220W	-	5	2	-	-	-	-	-	-	-	-	-	-	-		
6	France	-	-	-	-	-	1 individual fridge	3	?	-	-	-	-	-	-	-	-	2	-	-	-	-	-		
7	FYROM	-	-	-	-	-	-	2	-	-	3	4	-	-	-	-	-	-	6	10	-	-	-		
8	Germany	-	-	-	-	-	35 cakes	3	3500 W	3.2	8	2	-	-	-	-	-	-	-	-	-	-	-		
9	Greece	1	-	-	1	-	4 shelves	1	220V	8	1	2	-	6	3	5	4	3	-	5	5	2	-		
10	Hungary	-	-	-	-	1	For some drinks	-	-	4	-	2	-	-	-	-	-	-	-	-	-	-	-		
11	Italy	2	-	-	-	4	2 freezer for drinks	2	220v	-	7	4	-	-	-	-	-	-	-	-	-	-	-		
12	Latvia	-	-	-	-	-	1refrigeration with glass doors	3	220v	4	4	4	-	-	-	-	-	-	-	-	-	-	-		
13	Lithuania	-	1	-	-	-	standard refrigerator	6	2kW	6	5	5	-	-	-	-	-	-	-	-	-	-	-		
14	Netherlands	-	-	-	-	-	-	2	3000W	-	-	-	-	-	-	-	-	-	-	-	-	-	-		
15	Norway	-	-	-	-	-	-	4	??	-	9	2	-	-	-	-	-	-	-	-	-	-	-		
16	Portugal	1	1	-	-	-	3 fridge shelf and 3 freezer shelf at the Italian restaurant	3	220 W	-	-	-	-	-	-	4	-	4	4	-	4	-	-		
17	Slovakia	-	-	-	-	-	-	3	220 W	1	5	5	-	-	-	-	-	-	-	-	-	-	-		
18	Spain	-	-	2	-	-	1 cold storage room	3	220w	3	1	2	1 cooking pot (200L)	-	1 sieve	2 buckets	8 iron containers (20L)	12 large serving platters	-	-	1 scoop	4 long and 4 short fish slices	3 spoons, 1 big ashcan, 5 large iron tables		
19	Turkey	-	-	-	-	-	2 fridge	2	220W	-	-	2	-	-	-	-	-	-	-	-	-	-	-		
20	UK	-	-	2	-	-	-	-	-	-	-	-	-	-	-	4	-	-	4	-	-	-	-		
		4	2	4	1	5		0	55	0	37.2	61	72	0	6	3	0	15	6	9	14	15	9	2	0

What's New for 2013



The FINAL table changes will be announced on the next GM, 22 October 2013



FLOOR PLAN – DINNER AREA

BIH	BIH
POR	POR
HUN	HUN
BEL	BEL
EXIT	
EXIT	
NOR	NOR
FIN	FIN
SVK	SVK
CZE	CZE

ITA	ITA	ITA
ESP	ESP	ESP
TUR	GBR	GBR
TUR	LTU	LTU
GRC	GRC	CRO
LVA	LVA	CRO
NLD	NLD	EST
DEU	DEU	AZE
DNK	DNK	AZE

EXIT
EXIT
EST
NLD

EXIT

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SATURDAY SELLING ?

Please sign if you will be selling in the Restaurant during the Setup Day (Saturday)

**INTERNATIONAL RESTAURANT 2013
SATURDAY SELLING REQUEST FORM**

	Nation	Representative (signature)	YES	NO
1	Azerbaijan		<input checked="" type="checkbox"/>	<input type="checkbox"/>
2	Belgium		<input type="checkbox"/>	<input type="checkbox"/>
3	Bosnia		<input type="checkbox"/>	<input type="checkbox"/>
4	Croatia		<input type="checkbox"/>	<input type="checkbox"/>
5	Czech Rep		<input type="checkbox"/>	<input type="checkbox"/>
6	Denmark		<input type="checkbox"/>	<input type="checkbox"/>

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BAZAAR SETUP IN RESTAURANT ON SATURDAY

- **Set Up:** Begins at 8:00h
- Decorating the Tables in the Dining Area
- Placing your nation's Name Plate
- Checking Helper and Delivery Passes
- Checking Electricity Outlets
- **16** nations selling food and drink on Saturday
- Don't forget to clean up!
- Shop, eat and enjoy the day!
- **Closing on Saturday:** 14:00h

**Be sure you leave everything
clean and ready for **Sunday** 😊**



Please leave WITH your
Keep the table clean
Thank You
S'il vous plait
quittez AVEC votre plat
Laissez la table pr
Merci





NATO RULES WHEN DECORATING YOUR TABLES



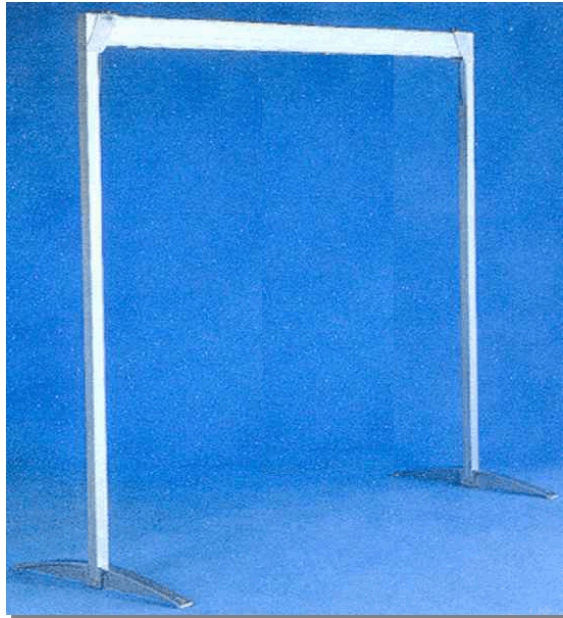
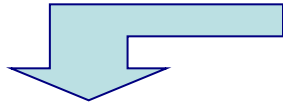
- No nails, tacks or glue on the walls.
- No staples or other damaging materials on the tables.
- No burning candles
- No tapes on the windows (bad for the glass coatings)
- No blocking the exits
- Lightweight objects may be suspended from the ceiling



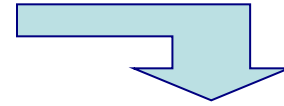
70 x 80 cm

NATO Charity Bazaar

No Material may be attached to NATO walls or ceiling



ONLY freestanding frame or shelving are allowed



When you arrive on Saturday



You will have:

- Tables + chairs labeled with flags
- Fridges/Shelves labeled with flags
- Your Country Name Plates
- Two (2) white garbage bags
- Clean Up Check List + Floor Plan



GARBAGE MANAGEMENT



BIH	BIH
POR	POR
HUN	HUN
BEL	BEL
EXIT	
EXIT	
NOR	NOR
FIN	FIN
SVK	SVK
CZE	CZE



ITA
ESP
TUR
TUR
GRC
LVA
NLD
DEU
DNK





EXIT
EXIT
EST
NLD

EXIT

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GARBAGE MANAGEMENT



CLEAN UP:

We are responsible of the garbage bins closest to our stands.

Empty yellow inside garbage pails hourly, replace the white bag with the new one.

Put garbage in appropriate bins behind kitchen.





Blue Bins

Contents: Paper & Cardboard
Boxes





Red Bins

Contents: General Waste
including plastic





Throw your garbage into this huge garbage container

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BAZAAR SETUP IN RESTAURANT ON SUNDAY

- **Set Up:** Begins at 8:00h
- VIP Visit: Patrons preview of International Restaurant at 10.15h
- Enjoy the day and have fun
- Clean the area and return flags to the info desk at 16:00h
- **Closing on Sunday:** 16:30h

Be sure you leave everything clean and ready for business as usual on **Monday**



Keeping the Tables Clean MONITOR TRASH – EMPTY OFTEN

6- 8 Helpers designated table cleaners 😊

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CHILDREN IN THE KITCHEN AREA

Of security reasons *children under* the age of sixteen (**16**) years are **NOT** allowed in the kitchen area!



VIP VISIT ON SUNDAY MORNING



18 NOV 2012

Annual BAZAAR Annuel





Donating Leftover Food Pick Up at 16:30h



The Samaritans *Not-for-Profit Org*

Help for those most in need

[More info](#) For all volunteers who wishes to be registered for the New Year's Eve [More info](#)

Menu

- [Version française](#)
- [Nederlandse versie](#)
- [Shoe-box.be](#)
- [Our Actions](#)
- [Our volunteers](#)
- [Our donors](#)
- [Useful addresses](#)
- [Press-Media](#)
- [Megaphone](#)
- [Collect points](#)
- [Photos gallery](#)

Contact

The Samaritans Not-for-profit Org.
Chaussée de Haecht 1016
1140 Brussels
☎ +32 (0)472 330 330
☎ +32 (0)2 243 08 48
✉ info@the-samaritans.org

The Samaritans

The organization "The Samaritans" is an not-for-profit organization under Belgian law. "The Samaritans" asbl was created in 1994 by Mr. Claude Vander Elst. The main purpose of the organization is to provide assistance to the homeless and other needy people in Brussels through a weekly distribution of soup and sandwiches in the corridor of Central Station.



At the same time, we try to provide blankets, and sleeping bags, especially to those sleeping in the street. All of this is dependent on the donations that we receive.

The distribution takes places weekly on Tuesday evening at 19:30 in the corridor that connects Central Station with the Brussels metro.

A restaurant provides us the whole year long with soup, our volunteers take care of the sandwiches, and several bakeries provide bread and pastries.

Apart from this main activity, we organize every year, on the evening of December 31, a festive New Year's Eve dinner, including a starter, a main dish, and a dessert. The whole meal is accompanied by soft drinks. Finally, the event is concluded with a present for every participant. Every year, more than 350 people take part in this event, including many children.

We find it important to mention that our organization definitely does not want to judge anybody, whether talking about a person's past, present, or future. Our organization does not spread any political nor religious ideology. Our only goal is to help people in need, whoever they are and wherever they come from.

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International Restaurant Helpers & Delivery **DUE TODAY**

- **Helper and Delivery cards required for entry into NATO**
- **E-mail list ASAP to: Beckie Metelko**
guest-coordinator@natocharitybazaar.org
- **All Helpers and Deliveries must use Gate Z.**

List Helpers - Bazaar 2013

Please provide the names of the people (maximum 12 per nation) who will be helping you on Saturday and/or Sunday, please fill the form below and send it back (by e-mail only) to guest-coordinator@natocharitybazaar.org

Helpers Cards have to be shown to the Security Guards at the entrance.

If you want to receive your HELPER CARDS by the October 22nd General Assembly Meeting, submit this list no later than 18 October to guest-coordinator@natocharitybazaar.org
The FINAL deadline for HELPER CARDS is **Monday 28th October 2013**

Please note that access will be given to Helpers through gate Z if they come by car, or through the main gate for pedestrians.

Nation: _____

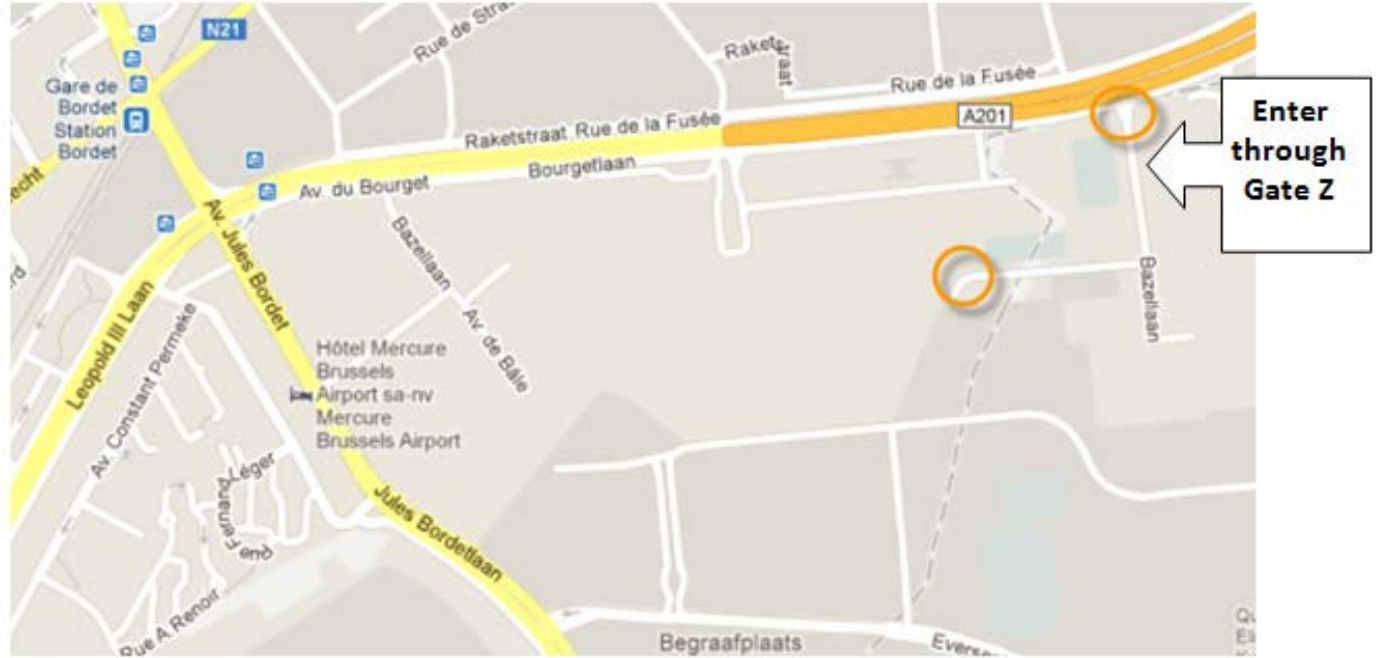
	Ti	Surname	First name	Date of Birth	Nationality	Vehicle type	Plate number
1.							
2.							
3.							
4.							
5.							
6.							
7.							
8.							
9.							
10.							
11.							
12.							

For more information please contact:
Richard Vaught, Guest Coordinator: guest-coordinator@natocharitybazaar.org

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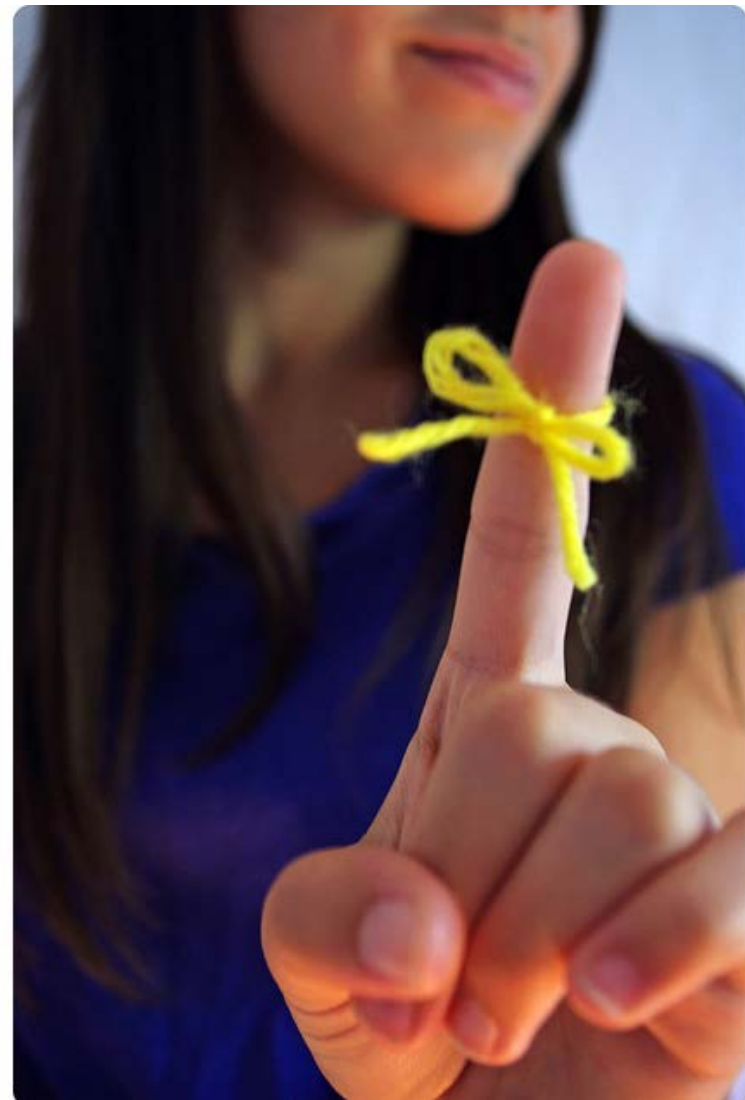
GATE Z – WHERE ?





REMEMBER

- Sign **'Meeting Attendance Sheet'**
- Check **'Contact Info'** for your national NRC/ANRC
- Sign **'Saturday Selling'** request form
- Fill in the **'Equipment Request Form'** if you have not yet done it.



NATO Charity Bazaar

FINAL INTERNATIONAL RESTAURANT COORDINATION MEETING



**14th November 2013 at 15.30h in NATO Self
Service Restaurant with Chef**